

## **Would you like to apply for a job with Aircraft Industries, a.s.?**

If you would like to participate in the recruitment procedure for a job position in Aircraft Industries, a.s. and send us your details (such as your CV), we will keep such data for the duration of the recruitment procedure.

Your personal data will allow us to invite you to participate in the recruitment procedure and, subsequently, to duly assess whether you are the best fit for the vacancy.

To make sure that you have a clear idea of how we process your personal data, we provide you with the following information regarding the processing of your personal data for this purpose.

The information below is subject to change. The latest updated version is always available at [www.let.cz](http://www.let.cz) under tab Personal Data Protection.

### **Data Controller:**

**Aircraft Industries, a.s.**

IC (Company ID Number): 27174841

Registered office: Na Záhonech 1177, 686 04 Kunovice

The Company is registered in the Commercial Register maintained by the Regional Court in Brno, Section B, File 4444

Databox: z74cpiv

E-Mail: [let@let.cz](mailto:let@let.cz)

### **Data Protection Officer**

No data protection officer has been appointed as none of the conditions listed in Art. 37 (1) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC has been met.

### **Purpose and Legal Ground for the Processing of Personal Data**

As mentioned in the very beginning, we use your personal data to assess whether you are the best fit for the relevant vacancy and to be able to invite you to an interview, where relevant.

If we do not enter into an employment contract or an agreement to complete a job or an agreement to perform work, we will erase and shred your personal data. Otherwise, we will keep your personal data and store them in your personal file in order to meet our statutory obligations and comply with the contract that we will enter into with you.

We do not need your consent to the above because your personal data will be processed due to the measures taken before concluding a contract with you.

In addition, we can retain your personal data in the event that any dispute arises between us and you to protect our rights and legitimate interests. Personal data can be therefore used as evidence.

### **Recipients of Your Personal Data**

In case of a dispute, your personal data may be made accessible to external legal representatives and consultants.

We will not make your personal data accessible to any other parties.

### **Transfers of Personal Data to a Third Country or an International Organisation**

We will not transfer your personal data to any third countries or international organisations.

### **Your Rights**

You are granted a number of rights by the legislation in connection with the processing of your personal data by Aircraft Industries a.s., specifically:

#### 1. Right of access

This right allows you to request that Aircraft Industries a.s. provides you with information regarding your personal data that we process, for what purposes, to whom we make the personal data accessible, from where they were acquired etc.

#### 2. Right to rectification

If you believe that we process your personal data that are inaccurate or outdated, you can request that we update or rectify such personal data.

#### 3. Right of erasure

If there are no more reasons for the processing of your personal data or if your personal data have been processed unlawfully or should be deleted by law, you can request that we do so and erase your personal data.

#### 4. Right to limitation on processing If you:

- Claim inaccuracy of your personal data; or
- Refuse to allow us to erase your personal data despite the unlawfulness of their processing; or
- Need the personal data processed by us to establish, exercise or defend your legal claims; or
- Have objected to the processing of your personal data;

You can require that we mark, store and not continue to process your personal data without your consent unless we are authorised to do so by the laws of the Czech Republic.

#### 5. Right to lodge a complaint

If you believe that we violate the laws of the Czech Republic by processing your personal data, you can lodge a complaint with the Office for Personal Data Protection. You can find contact details of the Office here: [www.uoou.cz](http://www.uoou.cz).

#### 6. Right to **OBJECT** to processing

In the event that we process your personal data on the basis of our legitimate interest (i.e. in case of a dispute), you can dispute such processing and lodge an objection to such processing with our company. In that case, we will not be able to continue to process your personal data for such purposes unless:

- We demonstrate that we have compelling legitimate grounds for the processing of your personal data which override your interests or rights; or
- We need to process your personal data to establish, exercise or defend legal claims.

### **Exercise of Rights**

You can exercise all your rights only in relation to your personal data.

You can exercise your rights in writing:

- a) At the company's registered office: **Aircraft Industries, a.s.**

**Na Záhonech 1177  
686 04 Kunovice**

**b) By sending a request to the following databox: **z74cpiv****

c) By sending a request to the following e-mail address: [let@let.cz](mailto:let@let.cz)

You can also send any other questions regarding the processing of your personal data to any of the above addresses.